

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://livingstoncountydevelopment.com/agencies-ida.html">http://livingstoncountydevelopment.com/agencies-ida.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: BME Associates</p> <p>Type of Procurement: Other</p> <p>Award Process: Authority Contract - Non-Competitive Bid</p> <p>Award Date: 03/07/2014</p> <p>End Date:</p> <p>Amount: \$20,010.3</p> <p>Amount Expended for Fiscal Year: \$20,010.3</p> <p>Fair market value: \$20,010.3</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 10 Lift Bridge Lane East</p> <p>Address Line2:</p> <p>City: FAIRPORT</p> <p>State: NY</p> <p>Postal Code: 14450</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Engineering Services</p>	<p>2. Vendor Name: Deuel Archaeology and Cultural Resource Management</p> <p>Type of Procurement: Other</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount: \$5,970</p> <p>Amount Expended for Fiscal Year:</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: PO Box 51</p> <p>Address Line2:</p> <p>City: ATTICA</p> <p>State: NY</p> <p>Postal Code: 14011</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Sub contracted through BME Associates for Phase IA/IB Cultural Resource Investigation</p>
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Procurement Transactions Listing:

3. Vendor Name: EFP Rotenberg

Type of Procurement: Financial Services  
 Award Process: Authority Contract - Competitive Bid  
 Award Date: 01/01/2013  
 End Date: 12/31/2015  
 Amount: \$15,300  
 Amount Expended for Fiscal Year: \$5,100  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Drive  
 Address Line2: Suite 100  
 City: ROCHESTER  
 State: NY  
 Postal Code: 14623  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Audit

4. Vendor Name: Livingston County Development Corporation

Type of Procurement: Other  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 01/01/2014  
 End Date: 12/31/2014  
 Amount: \$50,000  
 Amount Expended for Fiscal Year: \$50,000  
 Fair market value: \$50,000

Explain why the fair market value is less than the amount:

Address Line1: 6 Court Street  
 Address Line2: Room 306  
 City: GENESEO  
 State: NY  
 Postal Code: 14454  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Downtown Revitalization Services

Procurement Transactions Listing:

<p>5. Vendor Name: Sign Language</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$10,500  Fair market value:    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 6491 Rte 20A  Address Line2:  City: PERRY  State: NY  Postal Code: 14530  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Repair to signs originally created by Sign Language</p>	<p>6. Vendor Name: Underberg and Kessler</p> <p>Type of Procurement: Legal Services  Award Process: Authority Contract - Non-Competitive Bid  Award Date: 03/07/2014  End Date:  Amount: \$10,777.56  Amount Expended for Fiscal Year: \$10,777.56  Fair market value: \$10,777.56    Explain why the fair market value is less than the amount:</p>  <p>Address Line1: 300 Bausch &amp; Lomb Place  Address Line2:  City: ROCHESTER  State: NY  Postal Code: 14604  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: Legal Counsel</p>
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Procurement Transactions Listing:

7. Vendor Name: Woodstone Earth Construction, Inc.

Type of Procurement: Design and Construction/Maintenance  
Award Process: Authority Contract - Competitive Bid  
Award Date: 05/02/2014  
End Date: 05/02/2015  
Amount: \$150,003.92  
Amount Expended for Fiscal Year: \$125,612.61  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Woodstone Earth Construction, Inc.  
Address Line2: 485 State Route 21  
City: PALMYRA  
State: NY  
Postal Code: 14522  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Earthwork including grading and relocation of storm water detention pond

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Procurement Transactions Listing:

Additional Comments: