

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://livingstoncountydevelopment.com/agencies-ida.html
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: BME Associates

2. Vendor Name: EFP Rotenberg, LLP

Type of Procurement: Other
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/07/2014
 End Date: 01/08/2016
 Amount: \$63,448.31
 Amount Expended for Fiscal Year: \$63,448.31
 Fair market value: \$63,448.31

Explain why the fair market value is less than the amount:

Address Line1: 10 Lift Bridge Lane East
 Address Line2:
 City: FAIRPORT
 State: NY
 Postal Code: 14450
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Engineering Fees

Type of Procurement: Financial Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 10/02/2015
 End Date: 10/02/2017
 Amount: \$5,250
 Amount Expended for Fiscal Year: \$5,250
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 280 Kenneth Dr. Suite 100
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14623
 Plus 4:
 Province Region:
 Country: USA
 Procurement Description: Auditing Services

Procurement Transactions Listing:

3. Vendor Name: Underberg & Kessler

Type of Procurement: Legal Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 03/07/2014
 End Date:
 Amount: \$41,065.92
 Amount Expended for Fiscal Year: \$41,065.92
 Fair market value: \$41,065.92

Explain why the fair market value is less than the amount:

Address Line1: 300 Bausch and Lomb Place
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14604
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Legal Fees

4. Vendor Name: Woodstone Earth Construction

Type of Procurement: Design and Construction/Maintenance
 Award Process: Authority Contract - Competitive Bid
 Award Date: 06/26/2015
 End Date: 09/24/2016
 Amount: \$13,956.96
 Amount Expended for Fiscal Year: \$13,956.96
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 485 State Route 21
 Address Line2:
 City: PALMYRA
 State: NY
 Postal Code: 14522
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Construction Services

Procurement Transactions Listing:

Additional Comments: