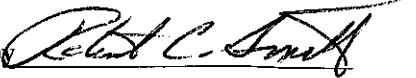


LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by 

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
Friday, May 6, 2016

Livingston County Government Center, Room 205
Geneseo, NY

Members Attending: S. Boscoe; P. Brooks; E. Gott; G. Moore; R. Smith; P. Yendell

Staff Attending: W. Bacon; L. Wadsworth; M. Wheeler

Guests Attending: E. Russell, Underberg and Kessler; A. Kosa, Clark Patterson Lee; T. Carpenter, Clark Patterson Lee

Chairman Brooks welcomed members and guests and called the meeting to order at 9:50 AM

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Gott to approve the April 13, 2016 Meeting Minutes, seconded by Mr. Boscoe. All in favor. Carried.

TREASURER'S REPORT

Mr. Bacon reviewed the financial statements for period ending April 30, 2016.

A motion was made by Mr. Yendell to approve the treasurer's report for the period ending April 30, 2016, seconded by Mr. Boscoe. All in favor. Carried.

COMMUNICATIONS & CORRESPONDENCE

Once Again Nut Butter Ribbon Cutting/Grand Opening

Mr. Bacon advised board members that they are all invited to a Grand Opening/Ribbon Cutting at Once Again Nut Butter, 9365 State Highway Route 408, Nunda at 10:00 AM on Thursday, June 2, 2016. Ms. Wheeler will send an RSVP to the company on behalf of the board.

OLD BUSINESS

Monthly Status Report

Dansville Crossings/Exit 4 – Mr. Bacon met with Michael Palumbo of Flaum Management Company Inc. Signage is up at the site. Mr. Palumbo will be marketing the site at a convention in Las Vegas. Don Higgins, Highway Superintendent will be clearing the site so that it shows better. A \$200,000 grant from Senator Cathy Young's office will be used towards needed sewer installation. An approximate \$600,000 will be needed to complete the project. Proceeds from the sale of land may help with that expense.



Strategic Plan

Ms. Wheeler reported that a draft strategic plan will be distributed around Memorial Day for review by the steering committee and board. The draft will be presented at the June 1st Public Services meeting for feedback and the steering committee will offer feedback at a June 8th meeting. A final plan will be drafted and presented to Public Services and the full Board of Supervisors in July for adoption.

Industrial Park Updates

Livingston Industrial Complex – Mr. Bacon met with Dick Ash and his engineer in order to discuss available acreage in an effort to be able to respond to site selectors promptly and accurately.

Crossroads Commerce Park – Mr. Bacon met with Frontier to discuss plans for fiber installation. There is a need, design plans are being completed for Frontier's Capital Review Committee. Top coat should be applied on the road next week, weather permitting. Fine grading and seeding is underway. The hydrants and water tight covers will be revisited. Evening Star Coffee Roasters is moving towards closing; it is anticipated that their build will begin in June. The pile of topsoil currently on lots 19 and 20 is being used in final grading and the remainder will be moved.

Clark Patterson Lee is working on cut sheets for all Industrial Parks.

NEW BUSINESS

Grants

Mr. Bacon reported that a TIGER Application was submitted on April 29, 2016 for completion of the road and bridge infrastructure in Gateway Park. A USDA Rural Business Development Grant application was submitted for the next phase of the Grain Center Study which includes operator identification and business planning. Round 6 of the CFA is now open and application will be due July 29, 2016.

OTHER BUSINESS

Director's Initiatives

Mr. Bacon outlined some priorities moving forward for the Economic Development Department:

- A database of available sites and buildings will be developed. Coordination with private property owners/developers will allow for improved marketing of sites and timely response to site selectors.
- There will be a focus on agribusiness including a Western New York Grain Center and Gateway Park in Livonia.
- Continue to evolve the Downtown Partnership.
- Execute strategic plan (to be complete in July).
- Grow and strengthen partnerships.

Next Meeting

Because the board will be attending the Ribbon Cutting at Once Again Nut Butter on June 2, 2016, it was suggested that the date of the regular meeting of the IDA be moved from June 3rd to June 2nd and that the meeting be held at 8:30 prior to the start of the grand opening event.

Executive Session

Mr. Bacon requested an executive session to discuss:

- the medical, financial, credit or employment history of a particular person or Corporation
- proposed, pending or current litigations

A motion was made by Mr. Moore to enter into executive session under Public Officers Law; article 7 Open Meeting Law at 10:30 AM, seconded by Mr. Yendell. All in favor. Carried. Members, W. Bacon and M. Wheeler remained.



A motion was made by Mr. Gott to come out of executive session under Public Officers Law; article 7 Open Meeting Law at 11:15 AM, seconded by Mr. Smith. All in favor. Carried.

Report of Executive Session

The Livingston County Industrial Development Agency, having met in executive session, hereby reports as follows: the board took no action.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Moore, to adjourn the meeting at 11:15 AM, seconded by Mr. Gott. Carried.

Respectfully submitted,



Maureen E. Wheeler
Deputy Director

