

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://livingstoncountydevelopment.com/agencies-lcdc.html">http://livingstoncountydevelopment.com/agencies-lcdc.html</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Brennan Group Consulting LLC

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 02/01/2016  
End Date: 02/01/2017  
Amount: \$27,866.12  
Amount Expended for Fiscal Year: \$27,866.12  
Fair market value: \$27,866.12

Explain why the fair market value is less than the amount:

Address Line1: 7705 Sally Road  
Address Line2:  
City: WATERVILLE  
State: NY  
Postal Code: 13480  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Grant consulting services

2. Vendor Name: Clark Patterson Lee

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/08/2016  
End Date:  
Amount: \$19,363.75  
Amount Expended for Fiscal Year: \$19,363.75  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 205 St. Paul St. Suite 500  
Address Line2:  
City: ROCHESTER  
State: NY  
Postal Code: 14604  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Livonia Gateway Road Feasibility Study

Procurement Transactions Listing:

3. Vendor Name: H. Sichertman and Company

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/08/2016  
End Date: 12/31/2016  
Amount: \$20,600.06  
Amount Expended for Fiscal Year: \$20,600.06  
Fair market value: \$20,600.06

Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Dr.  
Address Line2:  
City: EAST AMHERST  
State: NY  
Postal Code: 14051  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Grant Services

4. Vendor Name: Hunt Engineers

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/16/2015  
End Date:  
Amount: \$40,372  
Amount Expended for Fiscal Year: \$40,372  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 100 Hunt Center  
Address Line2:  
City: HORSEHEADS  
State: NY  
Postal Code: 14845  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Economic Development Strategic Plan

Procurement Report for Livingston County Development Corporation

Run Date: 04/06/2017

Fiscal Year Ending: 12/31/2016

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: