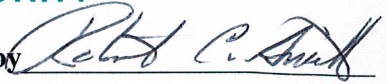


LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by



MINUTES
LIVINGSTON COUNTY DEVELOPMENT CORPORATION
Friday, June 5, 2015
Livingston County Government Center, Room 205
Geneseo, NY

Members Attending: P. Brooks, S. Boscoe, E. Gott, G. Moore, and P. Yendell

Members Excused: W. Bacon and R. Smith

Staff Attending: J. Coniglio, Esq., Dan Gocek, Esq., C. Baker-Scott, J. Marshall and L. Wadsworth

Chairman Brooks welcomed members and called the meeting to order at 9:30 AM.

APPROVAL OF MINUTES

A motion was made by Mr. Gott to approve the minutes of the May 1, 2015 meeting, seconded by Mr. Boscoe. All in favor. Carried.

TREASURER'S REPORT

Ms. Marshall reviewed the Treasurer's Report for the Agency.

A motion was made by Mr. Yendell, to accept the Treasurer's Report for the period ending May 31, 2015, seconded by Mr. Boscoe. All in favor. Carried.

REVOLVING LOAN FUND

Ms. Marshall reviewed the Loan Fund Aging Report.

A motion was made by Mr. Boscoe, seconded by Mr. Gott, to accept the Aging Report for the period ending May 31, 2015. All in favor. Carried.

Ms. Marshall reviewed a letter received from Coast Professional Inc. seeking a waiver to the Loan Agreement covenants requiring that the company's financial statements be provided to the LCDC not later than one hundred twenty days after the close of each fiscal year and the requirement that the company maintain its legal existence as a California corporation with authority to conduct business in New York State. Coast Professional will have financial statements completed in one hundred fifty days after the close of each fiscal year.

Additionally the Company is now a Nevada company with authority to conduct business in New York State.

A motion was made by Mr. Yendell to approve the requested waiver, seconded by Mr. Boscoe. All in favor. Carried.



OLD BUSINESS

America's Best Communities Update

Ms. Marshall reported that a celebratory dinner for Corning Enterprises and LCDC staff will take place on June 8th and will be hosted by Frontier Communications. Frontier Communications has awarded the LCDC \$35,000 as well as a GoPro camera. The Development Corporation must provide a \$15,000 cash match. Ms. Marshall recommends utilizing principal and interest payments from the Revolving Loan Fund for fund the required match. The loan repayments have been earmarked for economic development activities. Members discussed County funding for the match. This will be considered as Ms. Marshall prepares the 2016 budgets. Steering committee members are being recruited to assist in the drafting of the Community Development Plan which will be due in early November. Ms. Marshall recommends engaging a consultant to assist with facilitation of community meetings and drafting the community development plan. Mr. Coniglio confirmed that contracting with a consultant for marketing and a consultant for the development of a plan would be a professional services agreement for a unique service and therefore not require a Request for Proposal or competitive bid process.

NEW BUSINESS

Sign & Façade Improvement Program Application Review

Ms. Wadsworth reported that 3 Sign & Façade Grant applications were received this month. Staff has reviewed and scored each application.

A motion was made by Mr. Boscoe to award Sign & Façade Improvement Program grants to applicants as follows:

<i>Karyn Deagle (Genesee Valley Florist) Village of Genesee</i>	<i>\$2,250.00</i>
<i>Caledonia Marketplace Village of Caledonia</i>	<i>\$4,536.00</i>
<i>Ed Phillips (Finder's Keepers) Village of Mt. Morris</i>	<i>\$5,000.00</i>

seconded by Mr. Gott. All in Favor. Carried.

AWARD CONTRACT –GATEWAY PARK FEASIBILITY STUDY

Ms. Marshall reported that proposals for the development of the Gateway Park Feasibility Study were solicited. Five (5) proposals were received. Upon review of the proposals by the steering committee, it is recommended that the contract be awarded to Clark Patterson Lee in amount of \$45,465.00. Funding for the study was awarded from the 2104 Consolidated Funding Applications.

Motion by Mr. Moore to award the contract for the Gateway Park Feasibility Study in the amount of \$45,465.00, seconded by Mr. Yendell. All in favor. Carried.

CONSOLIDATED FUNDING APPLICATIONS

Ms. Marshall reported that the LCDC will be preparing a New York Main Street application to assist the Villages of Caledonia and Livonia.

RESOLUTION

Motion By: Mr. Gott

Seconded By: Mr. Boscoe

Resolution by the Livingston County Development Corporation authorizing the preparation and submission of an application to NYS Homes and Community Renewal for funding under the New York Main Street Program.



WHEREAS, The Livingston County Development Corporation desires to apply for up to \$500,000 in financial assistance through the 2015 Consolidated Funding Application under the New York Main Street Program; and

WHEREAS, the application proposes funding to assist property owners with mixed-use building renovations for downtown buildings in the designated downtown district in the Village of Caledonia and the Village of Livonia; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the Livingston County Development corporation will incur up to \$37,500 in administrative expenses; and

WHEREAS, The Livingston County Development Corporation will receive \$37,500 reimbursement of administrative expenses; and

WHEREAS, The Livingston County Development Corporation will make up to \$100,000 from it's Revolving Loan Fund available to building owners in the Village of Mt. Morris in the form of a low interest loan subject to standard credit analysis and underwriting; and

NOW, THEREFORE, BE IT RESOLVED, that the Livingston County Development Corporation approves and endorses the 2015 Consolidated Funding Application under the New York Main Street Program.

Passed by the following vote of all Livingston County Development Corporation Board Members voting in favor thereof:

Affirmative: 5
Negative: 0
Abstain: 0
Absent: 2

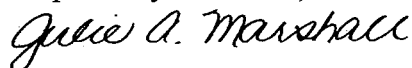
I, Julie A. Marshall, do hereby certify that the foregoing resolution was passed at a meeting of the Livingston County Development Corporation Board held on June 5, 2015 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated at Geneseo, NY
June 5, 2015

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Gott, to adjourn the meeting at 10:15 AM, seconded by Mr. Boscoe. All in favor. Carried.

Respectfully submitted,



Julie A. Marshall
Executive Director

