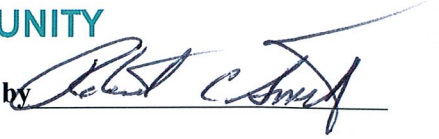


LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by



MINUTES LIVINGSTON COUNTY DEVELOPMENT CORPORATION Friday, November 6, 2015

Livingston County Government Center, Room 205
Geneseo, NY

Members Attending: W. Bacon, S. Boscoe, P. Brooks, E. Gott, G. Moore, R. Smith and P. Yendell

Staff Attending: E. Russell, Esq., J. Marshall, L. Wadsworth and M. Wheeler

Chairman Brooks welcomed members and guests and called the meeting to order at 11:34 AM.

APPROVAL OF MINUTES

A motion was made by Mr. Smith to approve the minutes of the October 2, 2015 meeting, seconded by Mr. Moore. All in favor. Carried.

TREASURER'S REPORT

Ms. Marshall reviewed the Treasurer's Report.

A motion was made by Mr. Yendell to accept the Treasurer's Report for the period ending October 31, 2015, seconded by Mr. Boscoe. All in favor. Carried.

REVOLVING LOAN FUND

Ms. Marshall reviewed the Loan Fund Aging Report.

A motion was made by Mr. Boscoe, seconded by Mr. Bacon, to accept the Aging Report for the period ending October 31, 2015. All in favor. Carried.

Ms. Marshall recommended that language be added to the Revolving Loan Fund Operating Policies & Guidelines indicating that borrowers must be of generally good character and credit standing and must not be in arrears in the payment of any child support, student loans or taxes, including but not limited to real property taxes, income taxes, payroll tax or sales tax.

A motion was made by Mr. Bacon, seconded by Mr. Boscoe to amend the Revolving Loan Fund Operating Policies & Guidelines. All in favor. Carried.

NEW BUSINESS

Authorization to Enter into Subrecipient Agreement for GAIN Loan Fund

Ms. Marshall reported that the GAIN Loan Fund which was awarded under the 2015 Consolidated Funding Application awards is to provide funding for agricultural and farm related projects. Funds were awarded to the



Genesee Finger Lakes Regional Planning Council in the amount of \$3 million. Livingston County's portion of the funds is \$337,048. Once loaned, repayments will be made to the Livingston County Development Corporation and will continue to be loaned for ag & farm related projects.

A motion was made by Mr. Moore to enter into a Subrecipient Agreement with the Genesee Finger Lakes Regional Planning Council, seconded by Mr. Smith. All in favor. Carried.

Economic Development Strategic Plan

Ms. Wheeler reported that Requests for Proposals for the Economic Development Strategic plan were sent to eight (8) firms located in New York State. Proposals were received from 6 in-state firms and 2 out-of-state firms. Ms. Wheeler and Ms. Marshall will interview 5 of the in-state firms as the 6th firm did not meet the minimum requirements. Mr. Bacon stated that if the 2 out-of-state firms met the minimum requirements, they should be interviewed as well as it would be good to get new and fresh ideas.

Sign & Façade Improvement Program Application Review

Ms. Wadsworth reported that 1 Sign & Façade Grant application was received this month. Staff has reviewed and scored the application.

A motion was made by Mr. Moore to award a Sign & Façade Improvement Program grant to applicant as follows:

*Mike Bishop (Bareato) Village of Geneseo \$5,000
seconded by Mr. Boscoe. All in Favor. Carried*

OLD BUSINESS

Destination Downtown

Ms. Wadsworth reported on the conference. Seventy (70) individuals attended the day long event at the Valley Oak Event Center in Geneseo. Feedback on the conference was positive and it was deemed a success. In addition to the conference seven (7) business owners scheduled one-on-one marketing consultations with Keynote Speaker, Tom Shay.

America's Best Communities

Ms. Wheeler reported that the America's Best Communities Community Revitalization Plan was completed and successfully submitted on November 5th. Fifteen communities will be notified in January if they have been selected to make a presentation in March to the review committee. Announcement of quarterfinalists will be made in June 2016. Ms. Wheeler will email a link to the Community Revitalization Plan to members.

New York Main Street Grants

Ms. Wheeler reported that New York Main Street Grants for the Village of Avon and the Village of Nunda were monitored by the New York State Office of Community Renewal and have been closed out. The New York Main Street Anchor Grant for the Geneseo Riviera Theater has also been monitored by the New York State Office of Community Renewal and closed out.

Find it in Livingston

Ms. Wadsworth reported that plans are underway for *Small Business Saturday*, November 28th. The Chamber of Commerce will again sponsor the Golden Ticket giveaway.



ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Moore, to adjourn the meeting at 12:05 PM, seconded by Mr. Yendell. All in favor. Carried.

Respectfully submitted,

Julie A. Marshall

Julie A. Marshall
Executive Director

