

# LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

39840

Livingston County Development Corporation

Friday, March 11, 2016

Room 205, Livingston County Government Center, Geneseo, NY

10:30 AM

## AGENDA

### Welcome

#### **Audit and Finance Committee** (Committee of the Whole)

- ❑ Presentation & Approval of 2015 Annual Financial Audit Report: Kristie Beach, CPA and Amanda Dela Sala, CPA from EFPR Group
- ❑ Policy Review: Compensation, Reimbursement, and Attendance Policy; Investment and Deposit Policy; Procurement Policy; Property Disposition Policy
- ❑ Assessment of the Effectiveness of Internal Controls

#### **Governance Committee** (Committee of the Whole)

- ❑ Policy Review: Anti-Nepotism Policy; By-Laws; Code of Conduct; Code of Ethics; Defense and Indemnification Policy; Diversity Policy; Supervision and Performance Evaluation Policy; Travel Policy; Whistleblower Policy
- ❑ Public Authority Mission Statement and Measurements Report/Governance Certification
- ❑ Authority Self-Evaluation of Prior Year Performance

#### **Annual Meeting**

- ❑ Election of Officers
- ❑ Appointments and Designations
- ❑ Establish regular meeting dates for 2016
- ❑ Confidential Evaluation of Board Performance
- ❑ PARIS Reports

#### **Approval of Meeting Minutes**

- ❑ February 5, 2016

#### **Treasurer's Report**

- ❑ Financial Statements for Period Ending February 29, 2016

#### **Communications & Correspondence**

- ❑ Request to sponsor 19<sup>th</sup> Annual Farmer Neighbor Evening: April 1



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### **Revolving Loan Fund**

- ❑ Aging Report for Period Ending February 29, 2016
- ❑ Order of Discharge

### **Old Business**

- ❑ Economic Gardening Update
- ❑ Strategic Plan Update

### **New Business**

- ❑ Community Development Block Grant Applications

### **Other Business**

### **Adjournment**

**Next Meeting April 1, 2016**

