

LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by 

MINUTES
LIVINGSTON COUNTY DEVELOPMENT CORPORATION
Friday, September 8, 2017

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: P. Brooks; G. Moore; S. Boscoe; P. Yendell; E. Gott

Members Absent: R. Smith; L. Lane

Staff Attending: W. Bacon; M. Wheeler; T. Taylor; L. Wadsworth

Guests Attending: J. Congilio, Esq.

Chairman Brooks welcomed members and guests and called the meeting to order at 9:41 A.M.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Boscoe to approve the minutes of August 31, 2017, seconded by Mr. Yendell. All in favor. Carried.

TREASURER'S REPORT

Mr. Bacon reviewed the Treasurer's Report.

A motion was made by Mr. Gott, seconded by Mr. Yendell, to accept the Treasurer's Report for the period ending August 31, 2017. All in favor. Carried.

REVOLVING LOAN FUND

Mr. Bacon reviewed the Loan Fund Aging Report.

A motion was made by Mr. Moore, seconded by Mr. Boscoe, to accept the Aging Report for the period ending August 31, 2017. All in favor. Carried.

NEW BUSINESS

Authorization to Enter into a Subrecipient Agreement with the Town of Lima

Mr. Bacon explained that because the CDBG Grant for Bristol ID Technologies was awarded to the Town of Lima, the agency needs to enter into a Subrecipient Agreement with the Town in order to administer.

A motion was made by Mr. Moore to enter into a Subrecipient Agreement with the Town of Lima. Seconded by Mr. Boscoe. All in favor. Carried.



Authorization to Enter into Contract with H. Sicherman & Company, Inc. for Administration of CDBG Grant for Bristol ID Technologies

Mr. Bacon recommends entering into an agreement with H. Sicherman & Company, Inc. for administration of CDBG Grant for Bristol ID Technologies.

A motion was made by Mr. Yendell to enter into contract with H. Sicherman & Company, Inc. for Administration of CDBG Grant for Bristol ID Technologies. Seconded by Mr. Boscoe. All in favor. Carried.

Loan Review: Partyman Catering
EXECUTIVE SESSION

A motion was made by Mr. Gott to enter into executive session under Public Officers Law; article 7 Open Meeting Law to discuss financials at 9:56 AM, seconded by Mr. Moore. All in favor. Carried. Members, staff and counsel remained.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

A motion was made by Mr. Yendell, seconded by Mr. Moore to approve the loan application for Partyman, LLC. All in favor. Carried.

Reallocation of New York Main Street Funds

Ms. Wadsworth explained that \$19,225.20 in funds needs to be reallocated due to originally awarded projects coming in under budget. The program was remarketed in the designated downtown districts of Caledonia and Livonia and seven applications were received. Ms. Wadsworth recommended two projects for funding:

ADDRESS	TOTAL PROJECT COST	RECOMMENDATION
23-25 Main Street Livonia	\$61,232	\$9,612.60
3123 Main Street Caledonia	\$60,000	\$9,612.60
3137 Main Street Caledonia	\$27,840	
4 Commercial Street Livonia	\$17,500	
3108 Main Street Caledonia	\$32,300	
3095 Main Street Caledonia	\$6,650	
3105 Main Street Caledonia	\$7,500	
TOTAL TO BE REALLOCATED:		\$19,225.20

A motion was made by Mr. Gott to approve the projects at 23-25 Main Street in Livonia and 3123 Main Street in Caledonia for NYMS funding, for a total reallocation of \$19,225.20. Seconded by Mr. Yendell. All in favor. Carried.

Sign & Façade Application Review

Ms. Wadsworth reviewed the following Sign & Façade applications and funding recommendations:

ADDRESS	GRANT REQUEST	RECOMMENDATION
3119 Main Street Caledonia	\$512.00	DECLINE
3108 Main Street Caledonia	\$5,000.00	FUND \$893.50



3095 Main Street Caledonia	\$1,075.00	FUND \$893.50
23-25 Main Street Livonia	\$5,000.00	DECLINE – fund with NYMS
3137 Main Street Caledonia	\$5,000.00	FUND \$5,000
Total/September	\$16,587.00	\$6,787.00

A motion was made by Mr. Yendell to approve the projects at 3108 Main Street in Caledonia, 3095 Main Street in Caledonia and 3137 Main Street in Caledonia for Sign & Façade funding, for a total of \$6,787.00 subsidized by the agency. Seconded by Mr. Gott. All in favor. Carried.

Other Business

Directors Comments

Market Analysis - The Downtown Partnership is conducting a market study with the goal of creating a Downtown Business Development Strategy to recruit new businesses that will complement existing businesses and buildings in Livingston County’s downtowns. The analysis will determine what businesses the people want and what the market will support. A total of four community meetings will be held to gain input. Board members are encouraged to attend at least one of the meetings.

Brew IN Livingston Update – Ms. Wheeler gave a brief update on the winners of the Brew IN Livingston competition. Two breweries are already successfully up and running, one is aiming for an October opening, and the others are in the process of finalizing locations.

Planning & Zoning for Craft Breweries – On August 29th the agency held a small event at Silver Lake Brewing Project in Perry for Livingston County mayors, supervisors, planning or zoning board members, code enforcement officers and other relevant municipal staff. The event gave local leaders and decision makers a chance to see, hear, smell and taste firsthand what to expect from a brewery in a small village. A tour of the brewery was given as well as a presentation from Mayor Rick Hauser of Perry and Jason Fox with Fox Microbrewery solutions who gave an introduction to brewery waste water. Ms. Wheeler advised that the event was well attended and very informative.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Gott to adjourn the meeting at 10:46 AM, seconded by Mr. Yendell. All in favor. Carried.

Respectfully submitted,



Tessa Taylor
Senior Account Clerk/Typist

