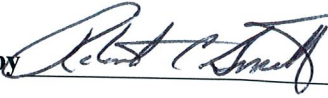


LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by



MINUTES LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY Friday, February 5, 2016

Livingston County Government Center, Room 205
Geneseo, NY

Members Attending: P. Brooks, R. Smith, G. Moore, P. Yendell, S. Boscoe, W. Bacon, E. Gott.

Staff Attending: E. Russell, Esq., J. Marshall, M. Wheeler and L. Wadsworth

Guests Attending: Tom Carpenter and Andrew Kosa, Clark Patterson Lee.

Chairman Brooks welcomed members and guests and called the meeting to order at 9 AM.

APPROVAL OF MINUTES

A motion was made by Mr. Yendell to approve the January 8, 2016 Meeting Minutes, seconded by Mr. Moore. All in favor. Carried.

TREASURER'S REPORT

Ms. Marshall reviewed the Treasurer's Report.

A motion was made by Mr. Smith, seconded by Mr. Boscoe, to accept the Treasurer's Report for the period ending January 31, 2016. All in favor. Carried.

COMMUNICATIONS & CORRESPONDENCE

Notification of Mechanic's Lien

Ms. Marshall reported that the Agency has received notification from Barilla's representative that there is a current dispute between Barilla and their maintenance contractor. Ms. Marshall advised that Barilla has acknowledged the Agency's communication that the matter needs to be resolved.

OLD BUSINESS

Crossroads Commerce Park

Ms. Marshall reports that the sanitary and sewer are complete, and Woodstone Construction is currently working on the installation of the water which should be completed by next week. The deed restrictions have been sent to the Town's Attorney as well as the EDA for their review for the dedication of the road. BME sent



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the Stormwater Management Plans to MRB Group who responded within the week as per request, confirming that the plan was acceptable. Woodstone Construction has been notified in accordance with their 2014 contract with the Agency.

Clark Patterson Lee

Mr. Carpenter reported that he and Mr. Kosa will be the primary contacts for Clark Patterson Lee. Rick Henry will also be involved as needed. Mr. Carpenter and Mr. Kosa reviewed the background of Clark Patterson Lee, as well as their mission, vision, goals and objectives for the Agency. Mr. Carpenter and Mr. Kosa reviewed how they plan to support the Agency's local economic development plans. Ms. Marshall then reviewed the next steps that Clark Patterson Lee will be taking in order to help this agency strategize to reach it's vision. Mr. Gott reports that upon meeting other members of Clark Patterson Lee, he can see they are very proactive, and foresees great things coming from this team.

Grain Center Study Update

Ms. Marshall reports that she has been working with Pat Brennan regarding a grain center feasibility study. Kathy Nyquist from New Venture Advisors gave the Agency a proposal for undertaking this study. Mr. Gott had previously recommended the Agency fund up to half of the cost of the study and then look for additional funds from the Town and the County. The cost for this study is \$65,000 with an additional \$65,000 for a business plan. LA&L Railroad volunteered to help fund the study as well as Matt Cole. Mr. Gott reported that the Town has offered to fund \$10,000, and additionally, a minimum of \$15,000 from Livingston County. Mr. Gott suggests contacting Chris and Michelle Ramsey to contribute to the study. Ms. Marshall advises that the Genesee Valley Regional Market Authority has a grant program available that funds 100% of a study, so the Agency will be applying to get the business plan portion of the study funded. Ms. Marshall and Ms. Wheeler will review the draft Feasibility Study and then decide on the next steps.

Mr. Carpenter and Mr. Kosa departed at 9:45 am.

ABO Website Review

Ms. Marshall reported that the Agency corrected all items that ABO advised needed fixing, and a response letter was sent informing that we have addressed the issues. No response has been received back yet regarding the letter.

Dansville Transportation Connectivity Plan

Mr. Bacon questioned what the next steps are in implementing the Dansville transportation connectivity plan. Development of a focus group in Dansville led by Clark Patterson Lee was recommended.

Recess: 9:50 am

A motion was made by Mr. Brooks to enter into executive session under the Public Officers Law; article 7 Open Meeting Law to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to appointment, employment, promotion, demotion discipline, suspension, dismissal or removal of a particular person or corporation, at 10:30 AM, seconded by Mr. Yendell, all in favor, carried.

A motion was made by Mr. Gott to reconvene the meeting at 11:45 PM, seconded by Mr. Moore. All in favor, carried.



REPORT OF EXECUTIVE SESSION

The Livingston County Industrial Development Agency having met in executive session hereby reports as follows: the board took no action.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Gott, to adjourn the meeting at 12:00 PM, seconded by Mr. Moore. Carried.

Respectfully submitted,

Julie A. Marshall

Julie A. Marshall
Executive Director

