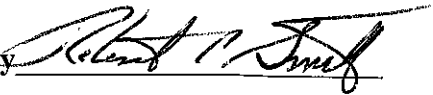


LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by 

MINUTES LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY Friday, July 8, 2016

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: P. Brooks; G. Moore; R. Smith; S. Boscoe; P. Yendell; E. Gott

Staff Attending: W. Bacon; M. Wheeler; T. Taylor

Guests Attending: E. Russell, Esq.

Chairman Brooks welcomed members and guests and called the meeting to order at 9:00 AM

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Yendell to approve the June 2, 2016 Meeting Minutes, seconded by Mr. Boscoe. All in favor. Carried.

COMMUNICATIONS & CORRESPONDENCE

Mr. Bacon Reviewed a letter from Dominick Mazza, requesting that the Board consider renaming Crossroads Commerce Park to something that would honor Mr. Jim Steele.

A motion was made by Mr. Moore to recommend that Crossroads Commerce Park be renamed the James M. Steele Commerce Park. Seconded by Mr. Gott. All in Favor. Carried.

TREASURER'S REPORT

Mr. Bacon advised that the Agency's bookkeeping has switched over to in-house, and due to the recent changes the financial statements for the period ending June 30, 2016 will be presented at the August 5 meeting.

OLD BUSINESS

NY63 Permanent Easement

Mr. Bacon reported that in 2015 the DOT acquired property from the Agency in the Dansville Industrial Park in the amount of \$500.00 for a 0.13 acre of land. Mr. Bacon advised that DOT has gotten back in contact with the agency to fill out paperwork to receive the \$500.00.

A motion was made by Mr. Gott to accept the NY63 Permanent Easement in the amount of \$500.00. Seconded by Mr. Yendell. All in favor. Carried.



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585-243-7124 | info@LivingstonCountyDevelopment.com

Industrial Parks Update

Dansville Industrial Park- Mr. Bacon advised that the Agency has been contacted by an engineering firm regarding any interest in solar energy. He suggests using 10 acres of the east side of the Industrial park. The conditions in this location fit and there are several companies that could benefit from it. Mr. Smith adds that this wouldn't generate any jobs which are the main goal of the Industrial Parks. Members agreed to look into the positives and negatives and report back at the August 5 meeting.

Crossroads Commerce Park – Mr. Bacon proposes expanding the pond instead of moving it. He advised that it will be more cost efficient to leave it there. The Town of Avon would be able to start in August, permitting everything is approved. Mr. Bacon agreed to continue working with the Town of Avon to get the remaining items completed at a reasonable cost.

NEW BUSINESS

Retitle Policy Manual to Policy and Procedure Manual and amend to include Recapture Policy and Project Evaluation Criteria Policy

Mr. Russell advised that New York State recently made changes to the General Municipal Law including that the Agency adopt a Project Evaluation Criteria Policy. Mr. Russell also advised that that a portion of the language in the Recapture Policy is required to change. Due to the addition of the Project Evaluation Criteria Policy the Policy Manual will be retitled to Policy and Procedure Manual. Mr. Russell reviewed the Project Evaluation Criteria Policy and the Recapture Policy.

A motion was made by Mr. Smith to retitle Policy Manual to Policy and Procedure manual, amend the Recapture Policy and adopt the Project Evaluation Criteria Policy. Seconded by Mr. Boscoe. All in Favor. Carried.

Authorization to Submit Consolidated Funding Application for ESD Strategic Planning and Feasibility Studies Funding - Virtual Building Project

Mr. Bacon explained that the virtual building project will allow site selectors to see a digital design of a building that would be constructed within 6 months. This would give the agency a building to market, without it actually being in place yet. The application is for a 50/50 grant.

RESOLUTION

Resolution by the Livingston County Industrial Development Agency authorizing the preparation and submission of an application for funding under the Empire State Development (ESD) Strategic Planning & Feasibility Studies Program.

WHEREAS, The Livingston County Industrial Development Agency desires to apply for \$30,000 in financial assistance through the 2016 Consolidated Funding Application under ESD Strategic Planning & Feasibility Studies for the Virtual Building Project; and

WHEREAS, the application proposes funding for the creation of models, renderings, conceptual design narratives, and virtual flythrough videos for three building scenarios; and

WHEREAS, the proposed funding will promote economic development by encouraging employment opportunities and stimulating development of communities and urban areas; and

WHEREAS, The Livingston County Industrial Development Agency understands that it will incur up to \$60,000 in expenses prior to a 50% reimbursement; and

WHEREAS, The Livingston County Industrial Development Agency will provide up to 40 hours of in-kind staff time; now therefore be it

RESOLVED, that the Livingston County Industrial Development Agency approves and endorses the 2016 Consolidated Funding Application under the ESD Strategic Planning & Feasibility Studies.

Passed by the following vote of all Livingston County Industrial Development Agency Board Members voting in favor thereof:

Affirmative: 6
Negative: 0
Abstain: 0



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Absent: 0

A motion was made by Mr. Gott to adopt a resolution authorizing the submittal of a Consolidated Funding Application through ESD Strategic Planning & Feasibility Studies Program for the Virtual Building Project, for \$30,000 in funds. Seconded by Mr. Yendell. All in favor. Carried.

Authorization to submit Consolidated Funding Application for ESD Grant Funding- Livonia Gateway Road Project

Mr. Bacon reported that this is one of three applications that the Agency is putting in for funding for this project.

RESOLUTION

Resolution by the Livingston County Industrial Development Agency authorizing the preparation and submission of an application for funding under the Empire State Development (ESD) Grant Program.

WHEREAS, The Livingston County Industrial Development Agency desires to apply for \$2,370,000 in financial assistance through the 2016 Consolidated Funding Application under the ESD Grant Program for the Livonia Gateway Road Project ; and

WHEREAS, the application proposes funding to create a new access road through a proposed agricultural business park in the Town of Livonia, anchored by two very successful existing agri-businesses; and

WHEREAS, the proposed funding will provide access for heavy trucks via NYS Route 15, protect residential neighborhoods from heavy truck traffic, and promote economic development and job creation in a largely rural county; now therefore be it

RESOLVED, that the Livingston County Industrial Development Agency approves and endorses the 2016 Consolidated Funding Application under the ESD Grant Program.

Passed by the following vote of all Livingston County Industrial Development Agency Board Members voting in favor thereof:

Affirmative: 6
Negative: 0
Abstain: 0
Absent: 0

A motion was made by Mr. Yendell to adopt a resolution authorizing the submittal of a Consolidated Funding Application through ESD Grant Program Studies for the Livonia Gateway Rd. Project, for \$2,370,000 in funds. Seconded by Mr. Smith. All in favor. Carried.

Authorization to submit Upstate Revitalization Initiative Application – Livonia Gateway Road Project

Mr. Bacon explained that this application is for funding for everything but the land acquisition. Although this project is considered infrastructure not transformational, the application is strengthening with the addition of the grain hub study.

RESOLUTION

Resolution by the Livingston County Industrial Development Agency authorizing the preparation and submission of an application to the Regional Economic Development Council for funding under the Upstate Revitalization Initiative.

WHEREAS, The Livingston County Industrial Development Agency desires to apply for \$10,400,000 in financial assistance through the 2016 Consolidated Funding Application under the Upstate Revitalization Initiative for the Livonia Gateway Road Project ; and

WHEREAS, the application proposes funding to create a new access road through a proposed agricultural business park in the Town of Livonia, anchored by two very successful existing agri-businesses; and

WHEREAS, the proposed funding will provide access for heavy trucks via NYS Route 15, protect residential neighborhoods from heavy truck traffic, and promote economic development and job creation in a largely rural county; now therefore be it

RESOLVED, that the Livingston County Industrial Development Agency approves and endorses the 2016 Consolidated Funding Application under the Upstate Revitalization Initiative.

Passed by the following vote of all Livingston County Industrial Development Agency Board Members voting in favor thereof:



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Affirmative: 6
Negative: 0
Abstain: 0
Absent: 0

A motion was made by Mr. Moore to adopt a resolution authorizing the submittal of a Consolidated Funding Application through the URI Initiative for the Livonia Gateway Road Project, for \$10,400,000 in funds. Seconded by Mr. Boscoe. All in favor. Carried.

OTHER BUSINESS

Monthly Status Report

Dansville Crossings - Mr. Bacon reported that the agency has been working with Mike Palumbo from Flaum Agency to market the property. Terry Tree Service will be cleaning up the parts of the park that overgrown within the next couple weeks.

Mr. Bacon advised that closing for Eveving Star Coffee Roasters and WNY Cheese Enterprises should take place by the end of July.

Mr. Bacon reported that the Agency will be getting involved with a project at Quicklees at Exit 9 in Avon once the project has been approved through the Avon Planning Board. They will be adding on to their current facility, upgrading it to a large truck stop with two food chains attached.

Commodity Resource Corporation – Land O' Lakes is continuing to increase the investment in the project. They are continuing to grow and everything is going smoothly.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Yendell, to adjourn the meeting at 10:07 AM, seconded by Mr. Smith. Carried.

Respectfully submitted,



Tessa Taylor
Senior Account Clerk/Typist

