

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://livingstoncountydevelopment.com/agencies-lcdc.html
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Brennan Group Consulting LLC

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2015
 End Date: 12/31/2015
 Amount: \$35,282.51
 Amount Expended for Fiscal Year: \$35,282.51
 Fair market value: \$35,282.51

Explain why the fair market value is less than the amount:

Address Line1: 7705 Sally Road
 Address Line2:
 City: WATERVILLE
 State: NY
 Postal Code: 13480
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Grant consulting services

2. Vendor Name: Clark Patterson Lee

Type of Procurement: Consulting Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 06/05/2015
 End Date: 05/10/2016
 Amount: \$45,465
 Amount Expended for Fiscal Year: \$25,767.75
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 205 St. Paul St. Suite 500
 Address Line2:
 City: ROCHESTER
 State: NY
 Postal Code: 14604
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Livonia Gateway Road Feasibility Study

Procurement Transactions Listing:

3. Vendor Name: Clinton Brown Architecture

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 03/06/2015
End Date: 06/30/2015
Amount: \$39,800
Amount Expended for Fiscal Year: \$42,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 617 Main St. m303
Address Line2:
City: BUFFALO
State: NY
Postal Code: 14202
Plus 4:
Province Region:
Country: USA
Procurement Description: Downtown planning study

4. Vendor Name: H. Sichertman and Company

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/10/2015
End Date: 11/05/2015
Amount: \$30,000
Amount Expended for Fiscal Year: \$3,000
Fair market value: \$30,000
Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Dr.
Address Line2:
City: EAST AMHERST
State: NY
Postal Code: 14051
Plus 4:
Province Region:
Country: USA
Procurement Description: America's best community plan

Procurement Transactions Listing:

5. Vendor Name: Martino Flynn

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 07/10/2015
End Date: 11/05/2015
Amount: \$40,296.87
Amount Expended for Fiscal Year: \$40,296.87
Fair market value: \$40,296.87

Explain why the fair market value is less than the amount:

Address Line1: 175 Sully's Trail #100
Address Line2:
City: PITTSFORD
State: NY
Postal Code: 14534
Plus 4:
Province Region:
Country: USA
Procurement Description: America's best communities plan

Procurement Report for Livingston County Development Corporation

Run Date: 03/31/2016

Fiscal Year Ending: 12/31/2015

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: