

# LIVINGSTON COUNTY DEVELOPMENT

ECONOMIC • INDUSTRIAL • COMMUNITY

Approved by



MINUTES  
LIVINGSTON COUNTY DEVELOPMENT CORPORATION  
Friday, February 17, 2017

Livingston County Government Center, Room 205  
Geneseo, NY 14454

**Members Attending:** G. Moore; R. Smith; S. Boscoe; E. Gott; L.Lane

**Staff Attending:** W. Bacon; M. Wheeler; L.Wadsworth; T.Taylor

**Guests Attending:** E. Russell Esq.; B. Beagle, Livingston County News

Vice Chairman Moore welcomed members and guests and called the meeting to order at 10:12 AM

### APPROVAL OF MINUTES

*A motion was made by Mr. Gott to approve the minutes of the January 6, 2017 meeting, seconded by Mr. Boscoe. All in favor. Carried.*

### TREASURER'S REPORT

#### **Financial Statements**

Mr. Bacon reviewed the financial statements for period ending January 31, 2017.

*A motion was made by Mr. Smith to approve the treasurer's report for the period ending January 31, 2017, seconded by Mr. Gott. All in favor. Carried.*

### REVOLVING LOAN FUND

#### **Aging Report**

Mr. Bacon reviewed the Loan Fund Aging Report.

*A motion was made by Mr. Smith, seconded by Mr. Boscoe, to accept the Aging Report for the period ending January 31, 2017. All in favor. Carried.*

### NEW BUSINESS

#### **Authorization to enter into contract with H. Sicherman for administration of CDBG Micro Grant**

*A motion was made by Mr. Smith to enter into contract with H. Sicherman for administration of CDBG Micro Grant. Seconded by Mr. Boscoe. All in favor. Carried.*

### **2017 NYMS Conference**

Mr. Bacon advised that the National Main St. Conference is May 1-3 and Ms. Wadsworth would like to attend.



Livingston County Development Corporation  
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*A motion was made by Mr. Gott to fund Ms. Wadsworth's attendance at the National Main St. Conference. For a total of \$1,200. Seconded by Mr. Smith. All in favor. Carried.*

### **Review of Loan Applications**

*A motion was made by Mr. Gott to enter into executive session under Public Officers Law; article 7 Open Meeting Law to discuss financials at 10:30 AM, seconded by Mr. Boscoe. All in favor. Carried. Members, staff and counsel remained.*

### **REPORT OF EXECUTIVE SESSION**

*The Livingston County Industrial Development Agency having met in executive session hereby reports as follows: the board took no action.*

- **CB's Bar & Grill**

*A motion was made by Mr. Gott, seconded by Mr. Smith, to approve the loan application for CB's Bar & Grill. Seconded by Mr. Smith. All in Favor. Carried.*

- **Wendy's Pantry**

*A motion was made by Mr. Boscoe, seconded by Mr. Smith, to approve the loan application for Wendy's Pantry. Seconded by Mr. Smith. All in Favor. Carried.*

### **Introduction of Director for Letchworth Gateway Villages Program**

Ms. Wadsworth explained that the Village of Perry received a grant to hire a director for the Letchworth Gateway Villages Program. The committee selected Nicole Manapol for this position. Ms. Wadsworth discussed Ms. Manapol's past experience and qualifications for this position. She introduced Ms. Manapol who expressed her excitement for receiving this position as well as her goals as the director of this program.

### **Sign & Façade/NYMS Update**

Ms. Wadsworth reported that all disbursements have now been made for the Dansville/Mt. Morris NYMS grant for \$500,000. There were a total of 17 projects with a total investment of \$1,134,149 in the two villages. 17 projects were awarded through the 2016 Sign & Façade Program, with a total of \$68,584 granted, and an overall investment of \$282,875.45 in 7 villages. Ms. Wadsworth presented before and after photos of some of the 2016 NYMS and Sign & Façade projects.

### **OLD BUSINESS**

#### **Brew IN Livingston Update**

Ms. Wheeler advised that the competition is now down to 14 finalists due to one withdrawal after the completion of the five week class. On March 3<sup>rd</sup> there will be a public pitch event at the Valley Oak Center in Geneseo, where all of the finalists will be giving a brief pitch, and there will be some beer tastings. The business plans and final applications are due from all of the finalists on February 20<sup>th</sup>. The committee will review all applications and business plans and make a recommendation for the special meeting on March 15<sup>th</sup>, where the board can then approve the winners who will be announced on March 17<sup>th</sup>.

#### **Project People Update**

Mr. Bacon explained that Livingston County received a 50/50 grant for a public market feasibility study, for \$15,000. A request for proposals was sent out which received two responses, one from Camoin Associates and



one from Market Ventures:

<b>Consultant</b>	<b>Proposal</b>
Market Ventures	\$15,000.00
Camoin Associates	\$19,530.00

Mr. Bacon suggested adding more to the scope of Market Venture's proposal in order to maximize the award.

*A motion was made by Mr. Gott to enter into an agreement with Market Ventures, for up to \$30,000, to conduct a public market feasibility study. Seconded by Mr. Smith. All in favor. Carried.*

## **OTHER BUSINESS**

### **Director Comments**

- **Downtown Revitalization Initiative**

Mr. Bacon explained that we were not awarded the \$10 million prize because the application was submitted by the County as a whole. The specifications may change this year, allowing the County to submit an application for all nine downtowns. If not, the LCDC would consider applying on behalf of one downtown. The agency is currently putting together a survey to disburse to the downtowns, asking for feedback on what they would like to see happen in their village if the money is awarded.

- **Restore NY**

Two applications were submitted for Restore NY and both were awarded. The owners of the old train depot in Dansville were awarded \$285,500 to transform the building into a microbrewery, and the Owners of the Avon Inn were awarded \$500,000 to restore their building. The agency submitted a letter of support to Senator Young in regards to submitting additional applications for Restore NY.

## **ADJOURNMENT**

*With no further business to discuss, a motion was made by Mr. Smith, to adjourn the meeting at 11:30 AM, seconded by Mr. Boscoe. All in favor. Carried.*

Respectfully submitted,



Tessa Taylor  
Senior Account Clerk/Typist

