

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://livingstoncountydevelopment.com/our-agencies/development-corporation/#1493131174147-30514ble-6eb6
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Brennan Group Consulting LLC

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 01/01/2018
Amount: \$58,131.73
Amount Expended for Fiscal Year: \$58,131.73

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 7705 Sally Road
Address Line2:
City: WATERVILLE
State: NY
Postal Code: 13480
Plus 4:
Province Region:
Country: USA

Procurement Description: Grant consulting services

2. Vendor Name: H. Sichertman and Company

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/08/2016
End Date: 03/31/2020
Amount: \$45,887.88
Amount Expended for Fiscal Year: \$45,887.88

Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5852 Forest Creek Dr.
Address Line2:
City: EAST AMHERST
State: NY
Postal Code: 14051
Plus 4:
Province Region:
Country: USA

Procurement Description: Grant Services

Procurement Transactions Listing:

3. Vendor Name: Larisa Ortiz Associates

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 08/15/2017
End Date:
Amount: \$26,149.42
Amount Expended for Fiscal Year: \$26,149.42
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 78-27 37th Ave. Suite 1
Address Line2:
City: JACKSON HEIGHTS
State: NY
Postal Code: 11372
Plus 4:
Province Region:
Country: USA

Procurement Description: Commercial District Analysis

4. Vendor Name: Market Ventures, Inc.

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 03/20/2017
End Date:
Amount: \$30,000.01
Amount Expended for Fiscal Year: \$30,000.01
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 118 William Street
Address Line2:
City: PORTLAND
State: ME
Postal Code: 04103
Plus 4:
Province Region:
Country: USA

Procurement Description: Public Market Feasibility Study

Procurement Transactions Listing:

5. Vendor Name: Underberg & Kessler

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 03/07/2014
End Date:
Amount: \$65,567.5
Amount Expended for Fiscal Year: \$65,567.5
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 300 Bausch and Lomb Place
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14604
Plus 4:
Province Region:
Country: USA
Procurement Description: Legal Fees

Procurement Report for Livingston County Development Corporation

Run Date: 03/27/2018

Fiscal Year Ending: 12/31/2017

Status: CERTIFIED

Procurement Transactions Listing:

Additional Comments: