



Livingston County Economic Development
Livingston County Government Center
6 Court Street, Room 306
Geneseo, New York 14454

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www.LivingstonCountyDevelopment.com

Approved by

A handwritten signature in black ink, appearing to read "Robert C. Smith", is written over a horizontal line.

MINUTES
LIVINGSTON COUNTY DEVELOPMENT CORPORATION
Monday, March 26, 2018

Livingston County Government Center, Room 303A
Geneseo, NY 14454

Members Attending: P. Brooks; G. Moore; R. Smith; E. Gott; L. Lane

Staff Attending: M. Wheeler; T. Taylor

Staff Absent: W. Bacon; L. Wadsworth

Guests Attending: B. Bieger, Birchwood Consulting

Chairman Brooks welcomed members and guests and called the meeting to order at 3:09 PM.

AUDIT & FINANCE COMMITTEE

Mr. Brooks called the Audit & Finance Committee meeting to order as a Committee of the Whole.

Approval of 2017 Financial Audit Report

Ms. Wheeler reviewed the final 2017 financial audit statements.

A motion was made by Mr. Smith to approve the final 2017 financial audit statements. Seconded by Mr. Moore. All in favor. Carried.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Moore to approve the March 7, 2018 Meeting Minutes. Seconded by Mr. Smith. All in favor. Carried.

REVOLVING LOAN FUND

Loan Application Review: Dansville Brewing Co.

EXECUTIVE SESSION

A motion was made by Mr. Moore to enter into executive session under Public Officers Law; article 7 Open Meeting Law to discuss financials at 3:15 PM, seconded by Mr. Smith. All in favor. Carried. Members, staff



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and guests remained.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

A motion was made by Mr. Gott to approve the loan application for Dansville Brewing Co. Seconded by Mr. Moore. All in favor. Carried.

NEW BUSINESS

2017 PARIS Reports

Ms. Wheeler reviewed the 2017 PARIS Reports. She advised that they will be submitted by their due date of March 31st.

Mr. Gott made a motion to approve the 2017 PARIS Reports as presented. Seconded by Mr. Moore. All in favor. Carried.

Sign & Façade Application Review

Ms. Wheeler reviewed the following Sign & Façade applications and recommended them for funding:

ADDRESS	TOTAL PROJECT COST	AWARD AMOUNT
129 Main Street, Leicester	\$13,000.00	\$5,000.00
46 Main Street, Geneseo	\$13,991.00	\$3,500.00
55 E. Main Street, Avon	\$2,818.00	\$1,409.00

A motion was made by Mr. Smith to approve the three Sign and Façade applications, for a total of \$9,909.00 funded by the agency. Seconded by Mr. Gott. All in favor. Carried.

NYMS TA Match

Ms. Wheeler reported that the agency received a \$20,000 NYMS Technical Assistance Grant for the King Cole Bean buildings in Avon. The total cost for technical assistance to the building is \$21,500. The Village of Avon has committed \$500 and the Building owner has committed \$500. Ms. Wheeler is requesting that the agency commit the remaining \$500.

A motion was made by Mr. Gott to match \$500 to the NYMS TA Grant for the King Cole Bean Buildings. Seconded by Ms. Lane. All in favor. Carried.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Moore, to adjourn the meeting at 3:50 PM, seconded by Ms. Lane. Carried.



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Respectfully submitted,

A handwritten signature in cursive script that reads "Tessa Taylor".

Tessa Taylor
Senior Account Clerk/Typist
