



Livingston County Economic Development
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Approved by

A handwritten signature in black ink, appearing to be "Robert Smith", is written over a horizontal line.

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
Friday, April 6, 2018

WNY Cheese Enterprise, 1842 Craig Road
Pavillion, NY 14525

Members Attending: P. Brooks; L. Lane; G. Moore; K. Northrup; R. Smith

Members Excused: E. Gott; G. Raymond

Staff Attending: W. Bacon; L. Wadsworth; M. Wheeler

Staff Excused: T. Taylor

Guests: Brian Beiger, Birchwood Business Consulting; Jim Coniglio, Underberg & Kessler; Brian Paris, WNY Cheese Enterprise; Josh Williams, Genesee Sun

Chairman Brooks welcomed members and guests and called the meeting to order 9:11 am.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Moore to approve the minutes of the March 26, 2018 meeting. Seconded by Mr. Smith, all in favor, carried.

Josh Williams entered at 9:14 am.

TREASURER'S REPORT

Mr. Bacon reviewed the Profit and Loss Statement and Balance Sheet for the period ending March 31, 2018. *A motion was made by Mr. Smith to accept the financial reports as presented. Seconded by Ms. Lane, all in favor, carried.*

COMMUNICATIONS & CORRESPONDENCE

A letter was received from GCC thanking the Agency for its support of their scholarship program.

NYSEDC's Annual Conference will be held in Cooperstown from May 23 – 25, 2018. Anyone interested in

attending should let Bill know. The Agency typically advertises in the event program.
A motion was made by Mr. Smith to advertise in the amount of \$500 in the NYSEDC Conference Program. Seconded by Ms. Lane, all in favor, carried.

OLD BUSINESS

Mr. Bacon reminded board members that their Statement of Financial Disclosure is due to the County by April 13, 2018. Completed forms should be turned into Michele Rees.

NEW BUSINESS

Mr. Bacon introduced Kirsty Northrup to the board. Ms. Northrup gave a brief overview of her background and experience as it relates to the Agency.

Mr. Bacon introduced Brian Paris to the board. Mr. Paris gave a presentation of the WNY Enterprise and WNY Cheese projects.

Jim Coniglio and Brian Beiger entered at 9:32 am.

Brian Paris and Josh Williams departed at 10:08 am.

Mr. Bacon requested an executive session to discuss the proposed acquisition, sale, or lease of real property.
A motion was made by Mr. Smith to enter executive session at 10:08 am. Seconded by Mr. Moore, all in favor, carried. Members, staff, and guests remained.

A motion was made by Mr. Moore to come out of executive session at 10:30 am. Seconded by Mr. Smith, all in favor, carried.

The Livingston County Industrial Development Agency, having met in executive session, hereby reports that the board took no action.

A motion was made by Mr. Moore to provide a counter offer on the purchase of lot 19 in the James M. Steele Commerce Park in Avon. Seconded by Ms. Lane, all in favor, carried.

OTHER BUSINESS

Director's Comments

Mr. Bacon reviewed the agency's current work plan, outlining current projects and priorities.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Moore to adjourn the meeting at 10:41 am. Seconded by Mr. Smith, all in favor, carried.

Respectfully submitted,



Maureen Wheeler
Deputy Director
