



Livingston County Economic Development
Livingston County Government Center
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Approved by James Lane

MINUTES
LIVINGSTON COUNTY DEVELOPMENT CORPORATION
Friday, September 7, 2018

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: G. Moore; R. Smith; L. Lane; K. Northrup; D. Knapp

Members Excused: P. Brooks; G. Raymond

Staff Attending: W. Bacon; L. Wadsworth; M. Wheeler

Guests: J. Coniglio, Esq.

Vice Chairman Moore welcomed members and guests and called the meeting to order 9:00 am.

APPROVAL OF MEETING MINUTES

A motion was made by Ms. Lane to approve the minutes of the August 6, 2018 meeting. Seconded by Ms. Northrup, all in favor, carried.

TREASURER'S REPORT

Mr. Bacon reviewed the Profit and Loss Statement and Balance Sheet for the periods ending August 31, 2018. *A motion was made by Ms. Northrup to accept the financial reports as presented. Seconded by Ms. Lane all in favor, carried.*

REVOLVING LOAN FUND

Aging Report

Mr. Bacon reviewed the Revolving Loan Fund Aging Report for the periods ending August 31, 2018. *A motion was made by Ms. Lane to accept the report as presented. Seconded by Ms. Northrup, all in favor, carried.*

NEW BUSINESS

Welcome New Board Member Dwight Knapp

Mr. Moore introduced and welcomed New Board Member, and Town Supervisor of Ossian, Dwight Knapp.

2019 Budget

Mr. Bacon advised that the draft 2019 Budget will be brought to the October Board Meeting for review and approval.

Update on CFA's

Mr. Bacon presented a list of the request for funding applications that have been submitted by the agency, as well as the applications that have been funded and are still open. He advised that majority of the open grants will be closed out in the next few months.

Sign & Façade Application Review

Ms. Wadsworth reviewed the following Sign & Façade applications and recommended them for funding:

ADDRESS	TOTAL PROJECT COST	AWARD AMOUNT
3096 Main Street, Caledonia	\$7,096.00	\$3,500.00
79 Center Street, Geneseo	\$1,192.50	\$596.25
19 Main Street, Mount Morris	\$1,625.00	\$812.00

A motion was made by Mr. Smith to approve the three Sign and Façade applications, for a total of \$4,908.25 funded by the agency. Seconded by Ms. Lane. All in favor. Carried.

EXECUTIVE SESSION

A motion was made by Mr. Smith to enter into executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105 to discuss: the medical, financial, credit or employment history of a particular person or corporation at 9:23 am. Seconded by Ms. Lane. Members, counsel, Mr. Bacon and Ms. Wheeler remained.

A motion was made by Mr. Smith to come out of executive session at 9:29 am. Seconded by Ms. Northrup, all in favor, carried.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

ADJOURNMENT

With no further business to discuss, a motion was made by Ms. Lane to adjourn the meeting at 9:29 am. Seconded by Mr. Smith. All in favor, carried.

Respectfully submitted,



Maureen Wheeler
Deputy Director
