



Livingston County Economic Development
Livingston County Government Center
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Approved by

A handwritten signature in black ink, appearing to read "Laurie Mastin", is written over a horizontal line.

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
Friday, February 1, 2019

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: G. Moore; R. Smith; L. Lane; G. Raymond; K. Northrop; D. Knapp

Members Absent: P. Brooks

Staff Attending: W. Bacon; M. Wheeler; L. Wadsworth

Guests Attending: J. Coniglio, Esq., A. Kosa, Clark Patterson Lee; Laurie Mastin, Utility Consultant; R. Snyder, Workforce Development

Vice Chairman Moore welcomed members and guests and called the meeting to order 10:35 am.

APPROVAL OF MEETING MINUTES

A motion was made by Ms. Northrop to approve the minutes of the January 4, 2019 meeting. Seconded by Mr. Smith, all in favor, carried.

TREASURER'S REPORT

Financial Statements

Mr. Bacon reviewed the Profit and Loss Statement and Balance Sheet for the period ending January 31, 2019. *A motion was made by Mr. Knapp to accept the financial reports as presented. Seconded by Mr. Smith, all in favor, carried.*

ANNUAL MEETING

Confidential Evaluation of Board Performance

Members reviewed the summary of results of the Confidential Evaluation of Board Performance for 2018. *A motion was made by Mr. Smith to accept the results of the Confidential Evaluation of Board Performance. Seconded by Mr. Moore, all in favor, carried.*

Acknowledgement of Fiduciary Responsibilities

Ms. Wheeler explained that the auditors have reported that all board members must sign an

Acknowledgement of Fiduciary Responsibilities. Members were instructed to read through the document and bring a signed copy to the next meeting.

NEW BUSINESS

Job Fair Update

Mr. Snyder gave an update on the job fairs that are hosted by Workforce Development. He thanked the Agency for their support in helping with the success of the fairs.

Mr. Snyder departed at 10:55 AM

Authorization to Increase Contract with the Livingston County Development Corporation

A motion was made by Ms. Northrop to increase the contract with the LCDC to \$75,000. Seconded by Mr. Knapp, all in favor, carried.

James M. Steele Commerce Park Discussion

Mr. Bacon, Mr. Kosa and Ms. Mastin gave an update on the possible subdivision of lots the park as well as the utilities.

Mr. Smith departed at 10:55 AM

Mr. Raymond departed at 11:07 AM

OTHER BUSINESS

Director's Comments

Mr. Bacon reviewed the agency's current work plan, outlining current projects and priorities.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Knapp to adjourn the meeting at 11:15 am. Seconded by Ms. Northrup, all in favor, carried.

Respectfully submitted,



Maureen Wheeler
Deputy Director
