



Livingston County Economic Development
Livingston County Government Center
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Approved by *Laura Jan*

MINUTES
LIVINGSTON COUNTY DEVELOPMENT CORPORATION
Friday, July 12, 2019

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: P. Brooks; G. Moore; R. Smith; L. Lane; D. Knapp

Members Absent: K. Northrop

Staff Attending: W. Bacon; M. Wheeler; T. Taylor

Guests Attending: J. Coniglio, Underberg & Kessler; B. Bieger, Birchwood Business Consulting, J. Gunther, Livingston County Land Bank; M. Crowe, Livingston County Planning Department

Chairman Brooks welcomed members and guests and called the meeting to order at 9:00 am.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Moore to approve the minutes of the May 3 & June 7, 2019 meetings with the discussed changes. Seconded by Mr. Smith, all in favor, carried.

TREASURER'S REPORT

Financial Statements

A motion was made by Mr. Smith to approve the financial statement for periods ending May 31 & June 30, 2019. Seconded by Mr. Knapp, all in favor, carried.

REVOLVING LOAN FUND

Aging Report

Mr. Bacon reviewed the Revolving Loan Fund Aging Report for the period ending June 30, 2019.

A motion was made by Mr. Moore to accept the report as presented. Seconded by Mr. Smith, all in favor, carried.

Loan Application Review: Boriken

EXECUTIVE SESSION

A motion was made by Mr. Moore to enter into executive session under Public Officers Law; article 7 Open

Meeting Law to discuss financials at 9:07 AM. Seconded by Mr. Smith, all in favor, carried. Members, staff and guests remained.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

A motion was made by Mr. Moore to approve the loan application for Boriken with the discussed changes. Seconded by Mr. Smith, all in favor, carried.

Loan Application Review: Honey Girl Gourmet

EXECUTIVE SESSION

A motion was made by Mr. Knapp to enter into executive session under Public Officers Law; article 7 Open Meeting Law to discuss financials at 9:29 AM. Seconded by Mr. Smith, all in favor, carried. Members, staff and guests remained.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

A motion was made by Mr. Smith to approve the loan application for Honey Girl Gourmet. Seconded by Mr. Knapp, all in favor, carried.

Mr. Bieger departed at 9:47 am.

Strange Design Public House: Change in Funding Stream

Mr. Bacon reviewed the proposed change in funding stream for the loan to Strange Design Public House.

PREVIOUS APPROVED FUNDING STREAM	NEW PROPOSED FUNDING STREAM
Revolving Loan Fund: \$61,052	Revolving Loan Fund: \$0
Gain Loan Fund: \$38,948	Gain Loan Fund: \$100,000
TOTAL: \$100,000	TOTAL: \$100,000

A motion was made by Mr. Moore to approve the proposed change in funding stream for the loan to Strange Design Public House. Seconded by Mr. Smith, all in favor, carried.

NEW BUSINESS

Resignation from Gary Raymond

Mr. Bacon presented the board resignation from Gary Raymond.

A motion was made Mr. Moore to accept the board resignation from Gary Raymond. Seconded by Ms. Lane, all in favor, carried.

Authorization to Enter into a Contract with Birchwood Business Consulting

A motion was made by Mr. Knapp to enter into a contract with Birchwood Business Consulting for the 2019 year. Seconded by Mr. Smith, all in favor, carried.

Mr. Gunther entered at 10:01 AM

CFA Applications

Authorization to Apply for NYMS Grant Funds

Ms. Wheeler presented the project and requested authorization to apply for NYMS Grant Funds.

A motion was made by Mr. Moore to apply for NYMS grant funds. Seconded by Mr. Smith, all in favor, carried.

Ms. Crowe Entered at 10:06 AM

Authorization to Apply for NYMSTA Grant Funds

Ms. Wheeler presented the project and requested authorization to apply for NYMS TA Grant Funds.

A motion was made by Mr. Moore to apply for NYMS grant funds. Seconded by Ms. Lane, all in favor, carried.

Livingston County Land Bank Update

Mr. Gunther provided an update on Livingston County's Land Bank current projects and initiatives.

Livingston County Planning Department Update

Ms. Crowe provided an update on Livingston County's Planning Department current projects and initiatives.

Mr. Gunther and Ms. Crowe departed at 10:21 am.

Mr. Smith provided an update on an initiative by Dansville to bring pop-up stores to the community for the holiday season.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Smith to adjourn the meeting at 10:30 am.

Seconded by Ms. Lane, all in favor, carried.

Respectfully submitted,



Tessa Taylor

Economic Development Assistant
