



Livingston County Economic Development
Livingston County Government Center
6 Court Street, Room 306
Geneseo, New York 14454

t: 585.243.7124 | f: 585.243.7126
info@LivingstonCountyDevelopment.com
www.LivingstonCountyDevelopment.com

Approved by Lauren

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
Friday, September 6, 2019

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: P. Brooks; G. Moore; R. Smith; L. Lane; D. Knapp; K. Northrop

Staff Attending: W. Bacon; M. Wheeler; T. Taylor; L. Wadsworth

Guests Attending: J. Coniglio, Underberg & Kessler; A. Kosa, Clark Patterson Lee; D. Fanaro, Leicester Town Supervisor

Chairman Brooks welcomed members and guests and called the meeting to order at 9:00 am.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Moore to approve the minutes of the July 12, 2019 meeting. Seconded by Mr. Knapp, all in favor, carried.

TREASURER'S REPORT

Financial Statements

A motion was made by Mr. Smith to approve the financial reports for period ending August 31, 2019. Seconded by Ms. Northrop, all in favor, carried.

NEW BUSINESS

Water Main Extension at James M. Steele Commerce Park

Mr. Bacon and Mr. Kosa discussed the proposed plans for the water main extension at James M. Steele Commerce Park and reviewed the construction bids that were received at the August 29, 2019 bid opening. Mr. Bacon also presented the quote from Clark Patterson Lee for Phase II engineering services for the water main extension.

A motion was made by Mr. Moore for authorization to enter into contract with Rochester Pipeline for construction services for the water main replacement and extension at James M. Steele Commerce Park. Seconded by Mr. Smith, all in favor, carried.

A motion was made by Mr. Smith for authorization to negotiate a not to exceed amount for MRB Group to be on site during the installation of the water main extension at James M. Steele Commerce Park. Seconded by Mr. Moore, all in favor, carried.

A motion was made by Mr. Moore to accept the Clark Patterson Lee quote for phase II engineering services not to exceed \$11,860. Seconded by Mr. Smith, all in favor, carried.

James M. Steele Commerce Park Land Discussion

A discussion ensued on available acreage remaining in the park.

Bristol ID Technologies ST-60 Extension

Mr. Bacon advised that the ST-60 for Bristol ID Technologies expired in January 2019. The company has recently received invoices for work done during the ST-60 timeframe, but still need to be paid.

A motion was made by Mr. Knapp to authorize a time extension once the company has received all of the corresponding invoices. Seconded by Ms. Northrop, all in favor, carried.

Fee Schedule

Mr. Bacon reviewed the agency's current fee schedule, and opened the floor for discussion on whether or not the fee schedule should be amended. Ultimately, all members agreed to keep the current fee schedule as is.

OTHER BUSINESS

Director's Comments

Mr. Bacon reviewed the agency's current work plan, outlining current projects and priorities.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Moore to adjourn the meeting at 10:27 am. Seconded by Mr. Knapp, all in favor, carried.

Respectfully submitted,



Tessa Taylor

Economic Development Assistant
