



Livingston County Economic Development
Livingston County Government Center
6 Court Street, Room 306
Geneseo, New York 14454

t: 585.243.7124 | f: 585.243.7126
info@LivingstonCountyDevelopment.com
www.LivingstonCountyDevelopment.com

Approved by 

MINUTES
LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY
Friday, December 6, 2019

Livingston County Government Center, Room 205
Geneseo, NY 14454

Members Attending: G. Moore; R. Smith; L. Lane; D. Knapp; K. Northrop

Members Absent: P. Brooks; D. Fanaro

Staff Attending: W. Bacon; M. Wheeler; L. Wadsworth

Guests Attending: J. Coniglio, Underberg & Kessler

Vice Chairman Moore welcomed members and guests and called the meeting to order at 9:00 am.

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Knapp to approve the minutes of the October 4, 2019 meeting. Seconded by Mr. Smith, all in favor, carried.

TREASURER'S REPORT

Financial Statements

A motion was made by Mr. Smith to approve the financial reports for period ending November 30, 2019. Seconded by Mr. Knapp, all in favor, carried.

COMMUNICATIONS & CORRESPONDENCE

Job Fair Letter

Mr. Bacon presented a thank you letter from Ironwood Heavy Highway, LLC for the Agency's help with Livingston County Workforce Development in putting on the 2019 job fairs.

Phil Brooks Resignation

Mr. Bacon presented the resignation from Chairman Phil Brooks.

A motion was made by Mr. Smith to accept the resignation from Phil Brooks. Seconded by Mr. Moore, all in favor, carried.

ANNUAL MEETING

2020 Meeting Dates

Mr. Bacon presented the proposed 2020 meeting dates:

- January 3, 2020** – Government Center, Room 205
- February 7, 2020** – Government Center, Room 205
- March 6, 2020** – Government Center, Room 205
- March 27, 2020** – Government Center, Room 205
- April 3, 2020** – Government Center, Room 205
- May 1, 2020** – Government Center, Room 205
- June 5, 2020** – Government Center, Room 205
- July 10, 2020** – Government Center, Room 205
- August 7, 2020** – Government Center, Room 205
- September 4, 2020** – Government Center, Room 205
- October 2, 2020** – Government Center, Room 205
- November 6, 2020** – Government Center, Room 205
- December 4, 2020** – Government Center, Room 205

A motion was made by Mr. Knapp to approve the 2020 meeting schedule. Seconded by Mr. Smith, all in favor, carried.

NEW BUSINESS

Appointment of New Chairman

Mr. Bacon advised that with Mr. Brook's resignation, a new Chairman has to be appointed. He presented the current board roster:

Board of Directors

Chairman
Philip Brooks

Vice Chairman
Gary Moore

Members
Kirsty Northrop
Dwight Knapp
David Fanaro

Treasurer
Robert Smith

Secretary
Laura Lane

Mr. Smith made a motion to appoint Mr. Moore as the new Chairman. Seconded by Ms. Lane, all in favor, carried.

Mr. Knapp made a motion to approve the following slate changes:

2019 Board of Directors

Chairman

Gary Moore

Members

Dwight Knapp

David Fanaro

Treasurer

Kirsty Northrop

Vice Chairman

Robert Smith

Secretary

Laura Lane

Seconded by Mr. Smith, all in favor, carried.

Authorization to Enter into Agreement with the Livingston County Development Corporation

A motion was made by Mr. Moore to enter into agreement with the Livingston County Development Corporation for economic development services. Seconded by Ms. Northrop, all in favor, carried.

Authorization to Enter into Agreement with Laurie Mastin for Utility Consulting Services

A motion was made by Mr. Knapp to enter into agreement with Laurie Mastin for Utility Consulting Services. Seconded by Mr. Smith, all in favor, carried.

Fox & West Land Acquisition

Mr. Bacon presented a request from Fox & West in the James M. Steele Commerce Park to entertain the purchase of an additional parcel of land on the South end of the Company's property for additional parking. Mr. Smith made a motion for Mr. Bacon to negotiate a purchase offer from Fox & West for additional land. Seconded by Ms. Northrop, all in favor, carried.

Mr. Bacon will report back at the next meeting regarding any negotiations.

Town of Avon Plow Contract (Interstate Drive)

Mr. Bacon presented the contract for the Town of Avon to plow Interstate Drive in the James. M. Steele Commerce Park from December 2019 - April 2020.

A motion was made by Mr. Knapp to approve the contract with the Town of Avon to plow Interstate Drive. Seconded by Mr. Smith, all in favor, carried.

Inducement Resolution: Piranha Trucking

Mr. Bacon advised that the resolution for Piranha Trucking is not ready to be induced at this time.

OTHER BUSINESS

Director's Comments

Mr. Bacon reviewed the agency's current work plan, outlining current projects and priorities.

ADJOURNMENT

With no further business to discuss, a motion was made by Mr. Smith to adjourn the meeting at 10:10 am. Seconded by Ms. Northrop, all in favor, carried.

Respectfully submitted,

Maureen Wheeler

Maureen Wheeler
Deputy Director
