



Livingston County Economic Development  
Livingston County Government Center  
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Approved by Laura Lane

**MINUTES**  
**LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY**  
**Friday, January 3, 2020**

**Livingston County Government Center, Room 205**  
**Geneseo, NY 14454**

**Members Attending:** G. Moore; R. Smith; L. Lane; D. Knapp; K. Northrop; D. Fanaro

**Staff Attending:** W. Bacon; M. Wheeler; L. Wadsworth; T. Taylor

**Guests Attending:** J. Coniglio, Underberg & Kessler; R. Snyder, Livingston County Workforce Development

Chairman Moore welcomed members and guests and called the meeting to order at 9:00 am.

**APPROVAL OF MEETING MINUTES**

*A motion was made by Mr. Fanaro to approve the minutes of the December 6, 2019 meeting. Seconded by Ms. Northrop, all in favor, carried.*

**TREASURER'S REPORT**

**Financial Statements**

Mr Bacon reviewed the financial reports for the period ending December 31, 2019.

*A motion was made by Mr. Smith to approve the financial reports for the period ending December 31, 2019. Seconded by Ms. Northrop, all in favor, carried.*

**COMMUNICATIONS & CORRESPONDENCE**

**Workforce Development Presentation**

Mr. Snyder gave an update on the success of the 2019 monthly job fairs. He advised that the marketing support from the agency helped significantly in the success and turnout of the events.

*A motion was made by Mr. Fanaro to cover advertising fees in the Genesee Valley Penny Saver for the 2020 job fairs on a month-to-month basis. Seconded by Mr. Smith, all in favor, carried.*

**ANNUAL MEETING**

**Appointments & Designations**

Mr. Bacon presented the proposed 2020 Appointments & Designations:

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Board of Directors

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**Chairman**  
Gary Moore

**Members**  
Dwight Knapp  
David Fanaro  
Vacant

**Treasurer**  
Kirsty Northrop

**Vice Chairman**  
Robert Smith

**Secretary**  
Laura Lane

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Board Committees

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**Governance**  
Gary Moore  
Robert Smith  
Laura Lane  
Kirsty Northrop  
Dwight Knapp  
David Fanaro  
Vacant

**Audit & Finance**  
Gary Moore  
Robert Smith  
Laura Lane  
Kirsty Northrop  
Dwight Knapp  
David Fanaro  
Vacant  
Terrence Donegan

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Other Board Appointments

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**Public Information Officer**  
William Bacon

**Independent Auditor**  
Bonadio & Co., LLP

**Procurement Officer**  
William Bacon

**Official Newspapers**  
Livingston County News

**Legal Counsel**  
James Coniglio, ESQ  
Underberg & Kessler, LLP

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Staff

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**Executive Director**  
William Bacon

**Deputy Executive Director**  
Maureen Wheeler

**Chief Financial Officer**  
Terrence Donegan

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Official Funds Depositories

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Community Bank N.A.

Five Star Bank

Steuben Trust Company

*A motion was made by Mr. Fanaro to approve the appointments & designations for 2020. Seconded by Ms. Northrop, all in favor, carried.*

**NEW BUSINESS**

**Inducement Resolution: Piranha Trucking**

Mr. Bacon advised that the resolution for Piranha Trucking is not ready to be induced at this time. He requested a motion to schedule a public hearing prior to the agency's next meeting on February 7, 2020. *A motion was made by Ms. Northrop to schedule a public hearing for Piranha Trucking prior to February 7, 2020, subject upon completion of application. Seconded by Mr. Smith, all in favor, carried.*

**Fox & West Land Acquisition**

Mr. Bacon advised that he is still working on negotiations with Fox & West in the James M. Steele Commerce for the purchase of an additional parcel of land on the South end of the Company's property. He will report back at the next meeting.

**OTHER BUSINESS**

**Director's Comments**

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Mr. Bacon reviewed the agency's current work plan, outlining current projects and priorities.

**ADJOURNMENT**

*With no further business to discuss, a motion was made by Mr. Smith to adjourn the meeting at 9:21 am. Seconded by Ms. Northrop, all in favor, carried.*

Respectfully submitted,

A handwritten signature in cursive script that reads "Tessa Taylor". The signature is written in black ink and is positioned to the left of the typed name.

Tessa Taylor

Economic Development Assistant

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