



Livingston County Economic Development  
Livingston County Government Center  
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Geneseo, New York 14454

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Approved by Lauree Lane

**MINUTES**  
**LIVINGSTON COUNTY DEVELOPMENT CORPORATION**  
**Friday, February 7, 2020**

**Livingston County Government Center, Room 306**  
**Geneseo, NY 14454**

**Members Attending:** G. Moore; R. Smith; L. Lane; D. Knapp; K. Northrop

**Members Absent:** D. Fanaro

**Staff Attending:** W. Bacon; M. Wheeler; L. Wadsworth; T. Taylor

**Guests Attending:** E. Russell, Underberg & Kessler

Chairman Moore welcomed members and guests and called the meeting to order at 9:00 am.

**APPROVAL OF MEETING MINUTES**

*A motion was made by Mr. Smith to approve the minutes of the January 3, 2020 meeting. Seconded by Ms. Lane, all in favor, carried.*

**TREASURER'S REPORT**

**Financial Statements**

Mr. Bacon reviewed the financial reports for the period ending January 31, 2020.

*A motion was made by Mr. Smith to approve the financial statements for period ending January 31, 2020. Seconded by Ms. Northrop, all in favor, carried.*

**REVOLVING LOAN FUND**

**Aging Report**

Mr. Bacon reviewed the Revolving Loan Fund Aging Report for the period ending January 31, 2020.

*A motion was made by Mr. Knapp to accept the report as presented. Seconded by Ms. Lane, all in favor, carried.*

**Loan Application Review: OSB Ciderworks**

*A motion was made by Mr. Knapp to enter into executive session under Public Officers Law; article 7 Open Meeting Law to discuss financials at 9:09 am. Seconded by Mr. Smith, all in favor, carried.*

A motion was made by Mr. Smith to come out of executive session at 9:23 am. Seconded by Mr. Knapp, all in favor, carried.

REPORT OF EXECUTIVE SESSION

The Livingston County Development Corporation having met in executive session hereby reports as follows: the board took no action.

A motion was made by Mr. Knapp to approve the loan application for OSB Ciderworks with discussed conditions. Seconded by Ms. Lane, all in favor, carried. Mr. Smith abstained.

**Loan Review: Regatuso**

Mr. Bacon explained that due to an error in the loan software, there was a miscalculation in late fees charged to the loan for Richard Regatuso. He requested a motion to waive the incorrect late fees and issue a final invoice for \$390.50.

A motion was made by Mr. Smith to waive the late fees and issue a final invoice in the amount of \$390.50 to Richard Regatuso. Seconded by Mr. Knapp, all in favor, carried.

**NEW BUSINESS**

**Budget Amendment**

Mr. Bacon requested the following budget amendment due to an increase in the 2020 contract amount between the County and the agency:

Ordinary Income/Expense	Jan - Dec 20	
<b>Income</b>		
Charges for Services	36,000.00	
Misc. Income	0.00	
Revolving Loan Fund	22,000.00	
3300 · Grant Income		
424 · Livingston County Grant	126,000.00	<b>Increase to \$146,000</b>
4251 · NYMS Grant	15,000.00	
4253 · Community Development Block	227,000.00	
434 · IDA Grant	75,000.00	
435 · Empire State Development	25,000.00	
Total 3300 · Grant Income	468,000.00	
7276 · Interest Income on Accounts	400.00	
<b>Total Income</b>	<b>526,400.00</b>	
<b>Expense</b>		
Misc. Expense	0.00	
<b>Professional Expenses</b>		
502 · Audit Fees	5,000.00	
548 · Insurance - Commercial Policy	500.00	
5790 · Consultants	50,000.00	<b>Increase to \$70,000</b>
604 · Legal Fees	1,500.00	
<b>Total Professional Expenses</b>	<b>57,000.00</b>	



A motion was made by Mr. Knapp to approve the budget amendment as presented. Seconded by Mr. Smith, all in favor, carried.

**Application Review: First Impressions Program**

Ms. Wadsworth provided an overview of the project applications that were received for the first round of the First impressions Program. She requested funding in the total amount of \$55,103:

PROJECT ADDRESS	PROECT TYPE	TOTAL PROJECT COST	AWARD REQUEST
Village of Avon	Public Art/Streetscape	\$24,300.00	\$5,000.00
Main Street, Dansville	Public Art/Streetscape	\$4,500.00	\$2,250.00
Main Street, Leicester	Public Art/Streetscape	\$11,749.00	\$5,000.00
85 Main Street, Mount Morris	Public Art/Streetscape	\$15,000.00	\$5,000.00
Main Street, Mount Morris	Public Art/Streetscape	\$5,000.00	\$2,500.00
60 N. State Street, Nunda	Public Art/Streetscape	\$9,500.00	\$4,750.00
80 Park Place, Avon	Sign & Façade	\$12,100.00	\$5,000.00
118 Genesee Street, Avon	Sign & Façade	\$3,071.00	\$1,535.00
3123 Main Street, Caledonia	Sign & Façade	\$4,184.00	\$2,092.00
127 Man Street, Dansville	Sign & Façade	\$3,416.00	\$1,708.00
8 Center Street, Geneseo	Sign & Façade	\$7,226.00	\$3,613.00
4 Center Street, Geneseo	Sign & Façade	\$11,350.00	\$5,000.00
123 Main Street, Leicester	Sign & Façade	\$9,050.00	\$4,525.00
47 Main Street, Mount Morris	Sign & Façade	\$1,390.00	\$695.00
127 Main Street, Geneseo	Sign & Façade	\$6,970.00	\$3,485.00
7305 East Main Street, Lima	Sign & Façade	\$1,300.00	\$650.00
56, 64, 66 Main Street, Mount Morris	Sign & Façade	\$2,000.00	\$1,000.00
127 Main Street, Geneseo	Digital First Impressions	\$1,000.00	\$500.00
7305 East Main Street, Lima	Digital First Impressions	\$850.00	\$425.00
205 Main Street, Dansville	Digital First Impressions	\$750.00	\$375.00
	<b>TOTAL</b>	<b>\$134,706.00</b>	<b>\$55,103.00</b>

A motion was made by Mr. Smith to approve the applications for the First Impressions Program as presented for a total amount of \$55,103.00 funded by the agency. Seconded by Mr. Knapp, all in favor, carried.

**ADJOURNMENT**

With no further business to discuss, a motion was made by Mr. Knapp to adjourn the meeting at 9:36 am. Seconded by Mr. Smith, all in favor, carried.

Respectfully submitted,



Tessa Taylor  
Economic Development Assistant